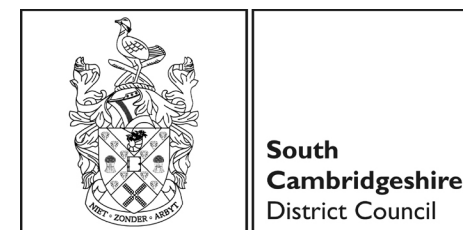


NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 17 October 2013 and 27 February 2014



Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Information which reveals that the authority proposes:

to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

to make an Order or Direction under any enactment

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning

Councillor Simon Edwards

Councillor Pippa Corney

Councillor Mark Howell

Councillor Mick Martin

Councillor David Whiteman-Downes

Councillor Tim Wotherspoon

Councillor Nick Wright

Leader of the Council

Deputy Leader and Finance and Staffing

Planning Policy and Localism

Housing

Environmental Services

Corporate and Customer Services

Northstowe

Planning and Economic Development

Key and non-key decisions expected to be made from 17 October 2013

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Licensing (2003 Act) Policy: Review Non-Key	Licensing Committee Council	17 October 2013 28 November 2013		Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer	Report and Policy for recommendation to Council (publication expected on 9 October 2013)
Planning and New Communities: Historic Buildings Service Re-structure Key	Planning and Economic Development Portfolio Holder	22 October 2013		Planning and Economic Development Portfolio Holder Jo Mills, Planning and New Communities Director	Report (publication expected on 14 October 2013)
Heritage Guardianship Sites and Closed Churchyards Key	Planning and Economic Development Portfolio Holder	22 October 2013		Planning and Economic Development Portfolio Holder David Bevan, Conservation Manager	Report (publication expected on 14 October 2013)

<p>Health and Safety Policy and Emergency Plan</p> <p>Non-Key</p>	Cabinet	19 November 2013		<p>Environmental Services Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	<p>Report and Policy (publication expected 11 November 2013)</p>
<p>Redundancy Policy: Review</p> <p>Non-Key</p>	Cabinet	19 November 2013		<p>Finance and Staffing Portfolio Holder</p> <p>Susan Gardner Craig, Human Resources Manager</p>	<p>Report (publication expected 11 November 2013)</p>
<p>Review of Medium Term Financial Strategy, including consideration of capital accounting policy</p> <p>Key</p>	Cabinet	19 November 2013		<p>Finance and Staffing Portfolio Holder</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>Report (publication expected 11 November 2013)</p>
<p>Interim Council policy on SCDC's approach to mortgagee and possession clauses (pending a full review of affordable housing special planning document)</p>	Cabinet	19 November 2013		<p>Housing Portfolio Holder</p> <p>Schuyler Newstead, Housing Development & Enabling Manager</p>	<p>Report (publication expected 11 November 2013)</p>

Key					
Corporate Plan Priorities 2014-2019 Key	Cabinet Cabinet Council	19 November 2013 13 February 2014 27 February 2014		Corporate and Customer Services Portfolio Holder Richard May, Policy and Performance Manager	Report and Draft Plan for consultation (publication expected 11 November 2013) Report and Plan (publication expected 5 February 2014) Report and Plan with recommendation from Cabinet (publication expected 19 February 2014)
Future Housing Investment Plans Key	Cabinet Council	19 November 2013 28 November 2013		Housing Portfolio Holder Stephen Hills, Affordable Homes Director	Report (publication expected 11 November 2013)
Localised Council Tax Support Scheme 2014/15 Key	Cabinet Council	19 November 2013 23 January 2014		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Dawn Graham,	Report and draft scheme (publication expected 11 November 2013) Report and Scheme (publication expected

				Benefits Manager	15 January 2014)
Economic Development Update Non-Key	Planning and Economic Development Portfolio Holder	26 November 2013		Planning and Economic Development Portfolio Holder Jo Mills, Planning and New Communities Director	Report (publication expected 18 November 2013)
Cross-border Waste Collection: Service Level Agreement with Cambridge City Council Key	Environmental Services Portfolio Holder	26 November 2013		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report and Agreement (publication expected 18 November 2013)
Members' Allowances 2014/15 Non-Key	Council	28 November 2013		Leader of Council Maggie Jennings, Democratic Services Officer	Report with recommendation from the Independent Remuneration Panel) publication expected 20 November 2013)
Council Meeting Schedule 2014/15 Non-Key	Council	28 November 2013		Chairman of Council Graham Aisthorpe-Watts, Democratic Services Team	Report (publication expected 20 November 2013)

				Leader	
Setting of Council Tax Base Key	Chief Finance Officer	In month of December 2013		Finance and Staffing Portfolio Holder Philip Bird, Revenues Manager	Decision notice (publication expected during December 2013)
Cabinet Meeting Schedule Non-Key	Cabinet	13 January 2014		Leader of Council Maggie Jennings, Democratic Services Officer	Report (publication expected 3 January 2014)
Waste Partnership Joint Working Arrangements Key	Cabinet	13 January 2014		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication expected 3 January 2014)
Medium Term Financial Strategy, including draft Government Settlement, draft Revenue and Capital Estimates, Rollovers, Business Rate Pooling and Localised	Cabinet Council	13 January 2014 23 January 2014		Finance and Staffing Portfolio Holder John Garnham, Head of Finance, Policy & Performance	Report and appendices for recommendation to Council (publication expected 3 January 2014)

Council Tax Support Scheme Implications Key					
Community Infrastructure Levy (CIL): Charging Schedule Key	Cabinet Planning and Economic Development Portfolio Holder Council	13 January 2014 20 March 2014 24 April 2014		Planning and Economic Development Portfolio Holder James Fisher, S106 Officer	Report (publication expected 3 January 2014) Report (publication expected 12 March 2014) Report to agree charging schedule following consultation (publication expected 16 April 2014)
Investment and Borrowing Strategy Key	Finance and Staffing Portfolio Holder	21 January 2014		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	Report and Strategy (publication expected 13 January 2014)

Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder	21 January 2014		Finance and Staffing Portfolio Holder	Report with Q2 Performance (publication expected 13 January 2014)
	Finance and Staffing Portfolio Holder	15 April 2014		Philip Bird, Revenues Manager, Dawn Graham, Benefits Manager	Report with Q3 Performance (publication expected 7 April 2014)
Treasury Management Quarterly Investment Review Non-Key	Finance and Staffing Portfolio Holder	21 January 2014		Finance and Staffing Portfolio Holder	Report (publication expected 13 January 2014)
	Finance and Staffing Portfolio Holder	15 April 2014		Alex Colyer, Executive Director, Corporate Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	Report (publication expected 7 April 2014)
Children and Young People's Plan Key	Cabinet	13 February 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader	Report and Plan (publication expected 5 February 2013)

Ageing Well Strategy Key	Cabinet	13 February 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 5 February 2014)
Health and Well-being Strategy Key	Cabinet Council	13 February 2014 27 February 2014		Environmental Services Portfolio Holder Gemma Barron, Partnerships Manager & Interim Sustainable Communities Team Leader, Iain Green, Environmental Health Officer (Public Health Specialist)	Report and Strategy (publication expected 5 February 2014)
Medium Term Financial Strategy (General Fund budget 2014/15 including Council Tax setting), Housing Revenue	Cabinet Council	13 February 2014 27 February 2014		Finance and Staffing Portfolio Holder John Garnham, Head of Finance, Policy & Performance	Report and appendices with recommendation to Council (publication expected 5 February 2014)

Account (including housing rents),
Capital Programme
2014/15-2018/19 and
Treasury
Management
(Revised 2013/14 and
2014/15)

Key